



Planning Council Agenda

Randall Furrow, Chair

Tuesday, June 28, 2022

2:30 pm to 4:00 pm

ZOOM digital meeting

<https://zoom.us/j/5946871598?pwd=SUdbWnNLdkN5aDF0RGRNY2hHQnRqdz09>

(480) 431-1207

Jason.Landers@maricopa.gov

AGENDA

Determination of Quorum

Welcome, Introductions and Declarations of Conflict-of-Interest

I. Review and Acceptance of Agenda

The Planning Council will review the agenda for this meeting. A vote may take place regarding this agenda item.

II. Review and Approval of the Minutes and Action Items

The Planning Council will review the summary minutes of previous meetings from April 26th, 2022.

Please inform the Chair of any revisions that should be incorporated into the summary minutes. A vote may take place regarding this agenda item.

III. Chair Update

The Chair will give updates regarding the Greater Phoenix Ryan White HIV Services Planning Council. A vote may take place regarding this agenda item.

- PC Support Evaluation Tool Review & Discussion
- PSRA Training Monday, 8/29 from 12 pm to 5:00 pm and PSRA Session on Tuesday 8/30 from 12 pm to 5 pm.
- Reminder of the importance of emails from Planning Council Support for signing up for workgroups and training sessions and updating membership and contact information.
 - Jason will be sending an email out to update all members' contact and membership information for our records.

IV. RWHAP Part A Recipient Update

A representative of the RWHAP Part A Recipients office will discuss business items relevant to the functions of the Ryan White Part A Program. A vote may take place regarding this agenda item.

- Review the Part A Grant Award with an increase to \$10,455,209, which was more than the program was allowed to apply for. There was a national increase due to additional available funds.
- Review Part A Expenditure Reports by Service Category and 2022 Final Allocation Recommendations. Includes additional training on expenditure reports and funding categories.
- Needs Assessment Update/Design the Assessment of the efficiency of the administrative mechanism
 - **Question 1:** Part A funds are expended in a timely manner?
 - **Question 2:** Part A contracts with Subrecipients were signed and executed in a timely manner?
 - **Question 3:** The EMA/TGA had 5% or less in carryover in formula funds?

AGENDA continued

- **Question 4:** The Part A grant award for 2020/21 grant year matched the service categories and percentages identified during the Planning Council's Priority Setting and Resource Allocation process?
- **Question 5:** Were Part A resources reallocated in a timely manner to ensure the needs of the community are met?
- Review Part A Expenditure Reports by Service Category Assessment of the Efficiency of the Administrative Mechanism

V. Design the Assessment Review and Approve Final Allocations Based on Actual Award Amount

Receive an award from HRSA/HAB for the grant year. Review and approve final allocations based on the actual award amount. (If a partial award is received, this process could take place again when another award is received.) A vote may take place regarding this agenda item.

VI. ADHS Presentation Update on the Progress of the Integrated Plan

A vote may take place regarding this agenda item. Integrated plan discussion may include but is not limited to:

- ADHS Updates on the Statewide Needs Assessment
- ADHS Updates on the Planning Process
- Next Community Input Opportunities

VII. Training, Education & Membership (TEAM) Committee Update

The Chair of the TEAM Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.

- Update on New Member Orientation
- Update on Planning Council Training Pilot
- Update on Mentorship Program
- Updater on Membership Recruitment and Membership Application Process

VIII. Review of Proposed New Planning Council Members

The Planning Council will review for approval of any proposed New Council Members. A vote may take place regarding this agenda item.

IX. Community Health Planning & Strategies (CHPS) Committee Update

The Chair of the CHPS Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.

- PSRA Ranking Tool Review and Acceptance from the PSRA Workgroup

X. Standards and Rules (STaR) Committee Update

The Chair of the STaR Committee will update the Planning Council with details from the previous meeting. A vote may take place regarding this agenda item.

XI. AHCCCS Report

A representative of the AHCCCS program is invited to share an update on AHCCCS program activities.

XII. Ryan White Part B/ADAP Report

A representative of the Ryan White Part B/ADAP Program will report on program activities.

XIII. Ryan White Part C Report

A representative of the Ryan White Part C Program will give a report on program activities.

AGENDA continued

XIV. Ryan White Part D Report

A representative of the Ryan White Part D Program will give a report on program activities.

XV. HIV Prevention Report

Deborah Reardon-Maynard/Christopher Garcia will provide an update on HIV Prevention program activities.

XVI. Review and Resolve Parking Lot Items

Any unresolved items may be discussed at this time. A vote may take place regarding this agenda item.

- Review Acuity Scale
- 2022 PHX PCAT

XVII. Determination of Agenda Items for Next Meeting

The Planning Council will discuss and set the agenda items for the next meeting.

XVIII. Current Event Summaries

This is the time for Planning Council members to share a brief summary of current events. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during thistime.

XIX. Call to the Public

This is the time for the public to comment. Members of the Planning Council cannot propose, discuss, deliberate, or take legal action on any matter voiced during this time.

Adjourn

The next Planning Council meeting will be on **October 26, 2022**, at 2:30 pm.

Meeting Ground Rules

- The public is encouraged to take part in all of our discussions. However, due to time constraints, the Chair may choose to limit the number of people who may speak and/or the length of time allowed for discussion.
- Everyone is expected to respect the authority of the Chair.
- Anyone who wishes to comment should raise their hand to be recognized to talk.
- Please be courteous when others are talking. No sidebar conversations, please.
- Please remain calm and focused on the topic at hand.
- Stay open-minded and flexible to allow for and honor individual differences and diversity.
- When meetings are held in person, many attendees are very sensitive to fragrances, so please refrain from using colognes andperfumes at Planning Council meetings or events.

Video/Telecommunication Conference Information:

- Join Zoom Meeting:
<https://zoom.us/j/5946871598?pwd=SUdBWnNLdkN5aDF0RGRNY2hHQnRqdz09>
- Join Via Phone: 1 (346) 248 - 7799
Meeting ID: 594 687 1598
Passcode: 509688

AGENDA continued

Proposed Documents to be Included with Agenda Packet (Subject to Change):

(I.) – Review and Acceptance of Agenda

- 01 - 2022.06.28 PLANNING COUNCIL MEETING AGENDA.pdf

(II.) – Review and Approval of the Minutes and Action Items

- 02 - 2022.04.26 Planning Council Minutes (PENDING APPROVAL).pdf

(III.) – Chair Update

- 03 – Planning Council Support Staff Evaluation Workgroup Position Paper.pdf
- 04 – Sample PC Evaluation Tool.pdf

(IV.) – RWHAP Part A Recipient Update

- 05 – NOA.pdf
- 06 - 22.02 PC Allocations and Expenditures Report.pdf
- 07 - 21.11 Introduction to Ryan White Programs.pdf

(VI.) – ADHS Presentation Update on the Progress of the Integrated Plan

- 08 – Needs Assessment for Integrated Plan Presentation.pdf

(IX.) – Community Health Planning & Strategies (CHPS) Committee Update

- 09 – PSRA Ranking Tool DRAFT 06.2022.xlsx

(XVI.) – Review and Resolve Parking Lot Items

- 10 – Joint Arizona Ryan White & ADAP Acuity Scale_2022.pdf
- 11 – 2022 PHX PCAT.pdf

Members and guests of the Planning Council may attend either in person or via telephone/teleconference call. Documents distributed during this meeting may be requested from Planning Council Support. Funding is provided by the United States Department of Health and Human Services, the federal Ryan White HIV/AIDS Program, and the Maricopa County Department of Public Health.